

## Grant Access By Standard Browser Individual Computers

(Internet Explorer, Firefox, Chrome, Apple Safari, etc)

The Location Access Setup feature stops employees from accessing the time clock from unauthorized locations and/or computer(s). The location access setup feature has several options to choose from. You can select one or more options at each location depending on your needs. The standard and Easy Time Clock browser options require an authentication password to activate the browsers to grant access to the time clock program.

- **By IP Address** - access is based on the IP address from your router (Static IP address is recommended)
- **By Subnet Group** - access is based on the subnet group from your router (Static IP address is recommended)
- **By Standard Browser** - saves an authorization ID in the standard browser cookie on the computer to grant access (Internet Explorer, Firefox, Chrome, Apple Safari, etc)
- **By Easy Time Clock Browser** - download Easy Time Clock's copper browser program to the desktop on the computer as a shortcut to grant access (Recommended)

**Limit Access by Standard Browser** (Internet Explorer, Firefox, Chrome, Apple Safari, etc) option is available. Once the computer has been given the authentication password to give permission to grant access to the computer's browser, the time clock can be accessed only from that computer's selected standard browser(s). The time clock program stores the authorization in the selected browser cookie on each computer so it can identify it when accessing the system. The authentication password is used to activate and assign the browser selected an identification ID to the computer.

If you use different browsers on the computer to access the time clock, you will need to grant access for each browser on the computer. The system will block any browser on that computer that was not granted access.

It is recommended to use the same browser that is given the identification ID to access the time clock and save a shortcut to the desktop to access the login page quickly.

Your browser will need to be setup to allow cookies for this feature to work properly. If cookies are deleted in the browser, access will be restricted until the computer is grant access again by the administrator or manager using a password access.

Grant Access By Standard Browser [\[What's This?\]](#)  
(Grant access to individual computers with Internet Explorer, Firefox, Chrome, Apple Safari, etc)

Use the [Grant Access](#) page with any of these passwords:

New Password	Description
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<input type="text" value="156gg31"/>	<input type="text" value="Front Office Computer"/>
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1. To activate limit access by computer, select the '**By Standard Browser**' (Internet Explorer, Firefox, Chrome, Apple Safari, etc)

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2. **Setup Password** - Then assign a password for the manager at the location to be able grant access or remove access. New Password type in the password and description. This password is not to be shared with anyone that is not authorized to make changes to the time clock configuration.
3. Click the '**Update**' button.
4. Click on the '**Grant Access**' button
5. **Time Clock Access Control** page will appear
6. Type in the **password** to Grant Access to the computer
7. Click the **Grant Access** button
8. To remove the limit by computer, click on the '**Remove Access**' button
9. Click on the Standard Login link and click on the create windows shortcut link and save the shortcut to the computer's desktop for quick access to the login page.
10. Employee logs in normally using the same browser from that computer to access the time clock.

### Time Clock Access Control

This computer does not have access to the time clock.



Company Login

By Computer Password

Return to the [Location Access Setup](#) page.

### Time Clock Access Control

This computer has been granted access to the time clock.



Company Login

By Computer Password

Return to the [Location Access Setup](#) page.